



NEW SINGLE FAMILY RESIDENCES AND MULTIFAMILY RESIDENCES UP TO 4 UNITS BUILDING PERMIT APPLICATION REQUIREMENTS

Provide the following:

- ☐ Completed Application for Building Permit. Indicate plumbing and mechanical fixtures, if they are to be covered under this permit. Make sure application is filled out completely to avoid delays in the review of your project.
- ☐ Two (2) complete sets of drawings, including site plans.
- ☐ Sewer availability certificate from the appropriate sewer purveyor. If sewer is not available, provide King County Health Department approval for a septic system design.
- ☐ Water availability certificate from appropriate water purveyor. If water is not available through a public purveyor, provide King County Health Department approval for a well system.
- ☐ WA State Energy Code (WSEC) compliance documents. You may use the forms provided by the City or submit a computer generated report, if such report sufficiently conveys all information necessary to ensure WSEC compliance.
- ☐ A copy of the general contractor's license card. The copy must clearly show the license number and expiration date.
- ☐ Application fees in the amount determined by Community Development staff.
- ☐ Lateral and/or gravity calculations, prepared by a WA State licensed structural engineer or architect, for projects that do not meet the prescriptive structural design requirements of the International Building Code.
- ☐ Soils report for the building lot if:
 - ☐ The lot contains a slope of 20% or greater;
 - ☐ The bearing capacity of the soil is less than 2,000 psf;
 - ☐ The building will be constructed on imported fill materials.
- ☐ Small Project Drainage Plan, Written Assessment, and prepared Covenant If the proposal is to add more than 2,000sf of new impervious area and is not connecting to a provided storm stub constructed as a part of the plat/short plat. Plan is to be prepared in accordance with Section C.1.5 of the 2009 King County Surface Water Design Manual.
- ☐ Soil Amendment worksheet.

The City of Maple Valley does not have jurisdiction over Electrical Permits, which are obtained through the WA State Department of Labor and Industries, 12806 Gateway Drive, Tukwila (206) 835-1000.

Please contact the Building Safety Division directly at (425) 413-6659 if you have any questions.

22017 S.E. Wax Rd. PO Box 320 Maple Valley, WA, 98038 Voice 425.413.8800 FAX 425.413.4282